



Government of Odisha
Department of Sports & Youth Services
C-1, Nayapalli, Bhubaneswar-751012

SYS-CSS-CSSP-0002-2021- 748, Bhubaneswar dated January 29, 2021

Sealed proposals are invited from authorised supplier/ dealer/ distributor having valid GST Clearance Certificate & PAN, for supply of sports science equipment with specifications as in **Annexure-1** to Sports and Youth Services Department, Odisha as per the following timelines.

1	Time and date for submission of pre-bid queries by e-mail to kisceodisha@gmail.com	4PM, Feb 8, 2021
2	Date and time for virtual pre-bid meeting	5PM, Feb 8, 2021
3	Date for response to pre-bid queries and publication of corrigendum in website www.department.sportsodisha.gov.in	February 9, 2021
4	Time and last date for submission of bids by Speed Post/ Courier	4PM, Feb 19, 2021
5	Time and date for opening of technical bid followed by opening of financial bid of qualified bidders	11AM, Feb 23, 2021

Bids received beyond the time and date mentioned above and without supporting documentation shall not be considered. The undersigned reserves the right to accept/ reject any or all proposals without assigning any reasons thereof.

Terms and conditions:

- i) Checklist of documents to be submitted as Technical Bid is in **Annexure-2**. The bidder has to arrange the documents in the order mentioned therein.
- ii) The bidder has to submit rates of equipment including delivery and installation charges in the Financial Bid Form given in **Annexure-3**.
- iii) The bidder has to submit a declaration, ink signed with seal in the technical bid in the format given in **Annexure-4**, else the same will be rejected.
- iv) The bidder should have a minimum average annual turnover of INR 1.0 Crore in each of the last 3 financial years. Copies of annual VAT/ GST return or CA certification to prove turnover of INR 1.0 Crore in the last three financial years i.e., FY 19, GY 19 and FY 20 including IT return statements must be submitted.
- v) The quoted rate should clearly be written in figures followed by words in brackets without any cutting/ underwriting.
- vi) The quoted rate will be inclusive of delivery, duties, installation and any other charges applicable.

- vii) The interested bidders/ suppliers/ firms are required to submit an authorization certificate from the concerned OEM.
- viii) The purchase order will be placed depending on actual requirement and the availability of funds. The selected bidder shall supply and install the equipment within 30 (thirty) days of the date of issue of the purchase order.
- ix) The payments shall be made only upon successful receipt and installation of the goods as per specification in the purchase order. There is no provision for an advance payment. Statutory deductions as applicable under the Income tax and GST Act shall be made from the payment to the supplier.
- x) There should be a minimum of a 1-year warranty and guarantee provided from the OEM on the supplied equipment, which is to be clearly mentioned in the proposal.
- xi) Post installation, the OEM will provide training and brief the sports science manpower in the operational procedures of the equipment at the cost of the bidder.
- xii) Service, Repair and Maintenance of the supplied equipment will be done by the OEM. An AMC may be signed with the bidder for continued service and after sales support for the equipment.
- xiii) The bidders should submit an EMD of INR 50,000 in the form of a Demand Draft in the favour of the Deputy Secretary to Government, Sports and Youth Services Department along with the financial proposal.
- xiv) The bidders should submit a non-refundable bid processing fees of INR 5,000 in the form of a Demand Draft in the favour of the Deputy Secretary to Government, Sports and Youth Services Department along with the financial proposal.
- xv) Performance security of 10% of the value of Sports Science equipment quoted shall be submitted by the selected supplier in the form of a bank guarantee or Demand Draft which shall remain valid for 60 days after the end of warranty obligation of the equipment.
- xvi) The EMD of the successful bidder shall be returned upon receipt of the bank guarantee. EMD of the unsuccessful bidders shall be returned in 7 (seven) days after the proposal opening date.
- xvii) The financial proposal submitted by the bidder shall be valid for a period of 90 days.
- xviii) The Authority reserves the right to accept/ reject any or all proposals without assigning any reasons thereof.
- xix) Dispute, if any, should be within the Bhubaneswar District only.

- xx) The bids must be enclosed within 3 separate envelopes marked as following:
1. Envelope 1: **“Technical Bid –RFP No. SYS- 748 dt. 29.1.2021”**
 2. Envelope 2: **“Financial bid – RFP No. SYS- 748 dt. 29.1.2021”**
 3. Envelope 3 containing envelope 1 and 2: **“Proposal – RFP No. SYS- 748 dt. 29.1.2021”**
- xxi) The technical bid of the bidders will be opened first and the financial bid will be opened only of the bidders whose technical bid is accepted / qualified. The bidder quoting the lowest financial amount will be selected as the L-1 bidder.
- xxii) The tenderer/authorized person(s) should sign on each page of the bid document as a token of authenticity of the same

By order of Special Secretary

Handwritten signature and date: 29.1.2021

Deputy Secretary to Government