Government of Odisha  
Sports & Youth Services Department  
C-1, Nayapalli, Bhubaneswar-751012  
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Lt. No : X-SYS-INF.-SC-1/14_/2014/S&YS Bhubaneswar  
Dt.2809-2014

OFFICE ORDER

The modalities for use of 35 (Thirty five) nos. of Guest Rooms (Double bedded, A/C) completed in all respect under the North Stand of Kalinga Stadium are as follows :-

1. The rooms will be spared/let out on rent for accommodation purpose of officials/participants for Sporting activities organized by recognized sports clubs/association/institution/organization in connection with organization of sporting events.

2. The rooms will be spared/let out to NCC/NYKS/NSS for accommodation purpose of officials/participants for their activities organized at Bhubaneswar.

3. The rooms may be allotted for non-sports official activities only in case of Government Departments/PSUs/Government organizations.

4. Departmental employees/Retired/Ex-employees of Sports & Youth Services Department can avail the accommodation facilities on payment of rent.

5. The rooms shall only be reserved/allotted maximum for 7 days. However, reservation can be extended for further period on sufficient justification.

The tariff rate for different category of users is fixed as given under :-

<table>
<thead>
<tr>
<th>Sl</th>
<th>Category of user</th>
<th>Tariff</th>
</tr>
</thead>
</table>
| 01 | Officials/participants for Sporting activities organized by recognized sports clubs/association/institution/organization  
(i) CATEGORY- A (As defined in Sports & YS Department Notification No.4244/SYS dt.02.07.2014)  
(ii) CATEGORY- B (As defined in Sports & YS Department Notification No.4244/SYS dt.02.07.2014) | Rs. 200/- per day per room  
Rs. 300/- per day per room |
| 02 | Officials/participants of NCC/NYKS/NSS for accommodation purpose                                     | Rs. 200/- per day per room |
| 03 | Employees/Retired/Ex-employees of Sports & Youth Services Department  
(i) Departmental employees on official duty  
(ii) Departmental employees/Retired/Ex-employees on personal visit to Bhubaneswar | Rs. 50/- per day per room  
Rs. 250/- per day per room |
| 04 | Non-sports official activities of Government Departments/PSUs/Government Organizations.             | Rs. 500/- per day per room |

Cont. P/2
Out of 35 Rooms, one Room shall be exclusively used for Office-cum-Store purpose and the rest 34 rooms shall be used for accommodation purpose.

Reservation/allotment of Guest Rooms shall be made by the Officer-in-Charge, Kalinga Stadium on written request/requisition only and on payment of room tariff in advance. 80% of the room rent shall be deposited by the OIC, Kalinga Stadium into Government Treasury through the Accounts Branch of Sports & YS Department towards Revenue and balance 20% shall be kept by him for miscellaneous expenditure towards maintenance of Guest Rooms.

Separate Cash Book for Guest Rooms account shall be maintained by the Officer-in-Charge, Kalinga Stadium which shall be reviewed by the AFA-cum-Under Secretary to Govt. or any other officer authorized by him at regular interval and shall be audited by Departmental Auditors at the end of every financial year.

Commissioner-cum-Secretary
Sports & YS Department

Memo No 12/25/S&YS Bhubaneswar Dt 25/09/2014
Copy forwarded to AFA-cum-Under Secy. to Government, S & YS Department/ all DSOs/Coach Incharge, Sports Hostels for information & necessary action.

Memo No 12/26/S&YS Bhubaneswar Dt 26/09/2014
Copy forwarded to Accounts Section/Audit Section/Infrastructure Section/Budget Section for information & necessary action.

Memo No 12/27/S&YS Bhubaneswar Dt 26/09/2014
Copy forwarded to Officer Incharge, Kalinga Stadium, Bhubaneswar for information & necessary action. He is directed to take following action immediately to make the Guest Rooms functional with effect from 20.10.2014.

1. Sri Tapan Kumar Barik, Grounds man shall be attached to Guest Rooms who will work as Care-Taker-cum-Attendant.
2. Sri Tapan Kumar Barik, Grounds man shall be attached to Guest Rooms who will work as Care-Taker-cum-Attendant.
3. Laminated information sheet containing the terms & conditions/Rules & Regulations for use of Guest Rooms, important telephone numbers/contact numbers, tariff rate of Rooms & internal site map of Kalinga Stadium should be put in each Room.
4. The Rooms should be numbered and the number plate should be fixed on the doors of each room. Arrow marks to locate the rooms should be written on the wall at each entry point.
5. Steps should be taken for purchase of the following articles immediately on the recommendation of Local Purchase Committee constituted for Kalinga Stadium.

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Bed Sheet &amp; Pillow Cover</td>
<td>140 Sets</td>
</tr>
<tr>
<td>(ii)</td>
<td>Plastic Bucket &amp; Mug</td>
<td>35 sets</td>
</tr>
<tr>
<td>(iii)</td>
<td>Door mat</td>
<td>35 nos.</td>
</tr>
<tr>
<td>(iv)</td>
<td>Turkish towel</td>
<td>70 nos.</td>
</tr>
<tr>
<td>(v)</td>
<td>Blanket</td>
<td>70 nos.</td>
</tr>
<tr>
<td>(vi)</td>
<td>Aqua Guard water Purifier</td>
<td>02 nos.</td>
</tr>
<tr>
<td>(vii)</td>
<td>Water Jug and Glass</td>
<td>35 jug and 70 glass</td>
</tr>
<tr>
<td>(viii)</td>
<td>Thermo flask &amp; Cup plate</td>
<td>2 Sets</td>
</tr>
<tr>
<td>(ix)</td>
<td>Cash Book &amp; Reservation Register</td>
<td>one each</td>
</tr>
</tbody>
</table>