

Tender Call Notice No.: 9155

Date: 05.11.2015

TENDER NOTICE FOR DEVELOPMENT OF MOBILE APPLICATION

Sealed tenders are invited from reputed and registered firms/ agencies for development of Mobile Application on the prescribed tender document. Tenders will be received during office hours till **16.11.2015** up to **5.00 PM** at Technical Support Unit, Department of Sports and Youth Services. The cover should be super-scribed on bold letter "**TENDER FOR DEVELOPMENT OF MOBILE APPLICATION**". The bid document should be addressed to the Director-cum-Addl. Secretary to Government, Sports & Youth Services Department and to be submitted by hand at Technical Support Unit or send through Registered Post at the above mentioned address. Detailed Terms & Conditions can be downloaded with bid documents from the website of Department of Sports and Youth Services i.e. www.dsysodisha.gov.in or a hard copy can be obtained from the office on the above mentioned address.

**Sd/-
Director**

TERMS OF REFERENCE

Last Date for receiving the bids – 16th November 2015 till 5 PM

Scope of Work

Design and Development of mobile based QA forum application for tracking the progress of the Active Citizenship Programme in the educational institutes of the States. The mobile app will provide an interactive platform for the students and the college faculty members for sharing their reports, feedback, photographs, videos, case studies and also help the Sports and Youth Services Department to track the queries of the concerned colleges and respond them on daily basis.

Technical Design & Development

- A high level or Architectural design will be created considering the functional and non functional requirements of the system.
- The software architecture of the proposed solution must have the qualities that support the elements like configurability, security, robustness, extensibility, reliability, maintainability and economical
- The security services of the applications should be designed to ensure the authenticity of all users regardless of access path and method
- The software should be designed with the flexibility to add new modules to extend the functionality in future.
- The solution architecture should be built on sound architectural principles enabling fault-tolerance, high-performance and scalability on the software

Features

Admin User: The admin user will have the privilege to set the context, drive the discussion, create and upload the designed feedback form and engage the user group in an interactive manner. The admin will create the users by generating user id and password. The admin can add or remove the users from the group, manage roles, and delete or lock topics. Any questions/feedback provided by the users can be published to Q & A forum section after admin authorization.

User Group: The Users will have the privilege to raise queries, fill the asked feedback form and upload the same in to the application.

Hosting of the Software

- **Sports and Youth Services Department, Government of Odisha will provide necessary infrastructure for hosting of the software**

Warranty

- 12 months warranty will be given of the Web and Mobile based QA Forum in the server
- During on call support, Agency will engage resources who would look after for Break fix, Bug clearance

AMC

- Agency has to provide on call support and maintenance for the entire software up to a period of 1 year from the date of expiry of warranty. The AMC rate will be applicable on yearly basis

Eligibility Criteria

The bidder shall meet the following requirements: →

- The bidder should be a Company registered in India under the Companies Act 1956
- The average turnover of the bidder during previous two years ending at 31st March 2015 must be at least 5 crores.
- The bidder should have valid PAN, VAT.
- The bidder should be registered with Income Tax, Sales Tax and Service Tax Department.
- The bidder should have IT return for last two years.
- The bidder should be registered with appropriate authorities under Employee Provident Fund Act and Employee State Insurance Act.
- Audited balance sheets of last two years 2013-2014, 2014-2015 need to be submitted along with technical bid.
- The bidder should not be blacklisted by any State Govt. / Central Govt. Organizations.
- Bidder should have successfully implemented / continuing with the projects in timebound manner for any Government Department / PSU in Odisha/India

Information, Terms and conditions:

1. The bids shall be submitted in two separately sealed envelopes strictly, one having the creative and technical details as **Technical Bid** and the other having the financial details as **Financial Bid** for the same. The two envelopes shall be super scribed accordingly. **Sealed Envelope** containing both the technical and financial bid along with bidder's name, address and contact number on the envelope and super scribed with "**TENDER FOR DEVELOPMENT OF MOBILE APPLICATION**" shall be submitted.

2. Technical bids will be opened first. Financial bids will be opened only of the technically qualified bidders.
3. In the selection process due weight will be given to the lowest financial bidder among the technically qualified bids, however overall understanding of the project, creative elements in the presentation and past experience will be the crucial selection criteria.
4. For any query or clarification, the interested agencies may mail their queries at tsu.dsys@gmail.com or call at **0674 - 2396022** before submitting the tenders.
5. Where ever specific terms and conditions have not been spelt out in tender document, General Finance and Accounts Rules of the State Government shall apply.
6. Tenders received after the due date and time will not be considered in any case. The Director, Department of Sports and Youth Services, reserves the right to accept or reject any tender or its part without assigning any reasons thereof.
7. All other terms & Conditions would be applicable as per OGFR.

List of Documents to be enclosed with the Bid Document :

- I. Name of the Firm/Company/ Brief Profile of Executives and their experience in the related field.
- II. Date of establishment.
- III. Agency Structure (whether a partnership firm/ sole proprietor/ a limited company etc.)
- IV. Principal places of business, that, the head office and their branch offices with detailed addresses, contact numbers, fax no. & email.
- V. Profile of its managerial team handling IT related work (software development and management), their qualifications and experience.
- VI. Details of membership with other professional organizations/ associations and international alignments, if any.
- VII. Details of experience in dealing with Government of India/PSU/Private Sector, service organizations, Central/ State Govt. Departments.
- VIII. List of clients.
- IX. Sample of creative work. Experience in handling such projects in the last two/ three years.
- X. Annual turnover of the agency along with the gross billing in preceding two financial years duly certified by a chartered accountant.
- XI. Its permanent account number and published balance sheet for the past two years.
- XII. Self Declaration to Certify that the agency is not black listed by the Department/ Central/ State Government
- XIII. Any other information that the agencies may like to provide.
- XIV. Please note that inability of submitting any of the documents listed above may disqualify the agency from short listing.

Part 1
TECHNICAL BID FORM

Subject: - Tender for development of Mobile Application

1	Name & Address of the firm/Company Tel/ Fax/Email Details	:			
2	Name of the Proprietor/Director	:			
	No. of full time personnel currently under employment	:			
3	Annual Turn Over in last 2 years (Please submit the photo copies of the audited Balance Sheet)	:	FY	Annual Turnover (In Rs)	
			2013-14		
			2014-15		
4	Details of Income Tax Registration : Enclose PAN Details	:			
5	Service Tax Registration Details and enclose copy of latest service tax clearance certificate	:			
6	Bidder should have successfully implemented / continuing with the projects in time-bound manner for any Government Department / PSU in Odisha/India	:	Details of the similar orders implemented (Please submit the photo copy of the completion certificate from the concern authority)		
			S.N	Name of the Project	Cost of the Project
7	Proposed Methodology, Time Line, Implementation Plan	:	Proposed Methodology, Time Line, Implementation Plan Please enumerate in a separate sheet		
8	Any other information	:			

This is certified that I have read and understood the enclosed brief and other Terms & Conditions and all the supporting documents have been enclosed, and the information given by me is true to the best of my knowledge.

Name & Signature of bidder/tenderer

Part 2
FINANCIAL BID FORM

To

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Sub: Financial bid of the limited tender for selection of implementing agency as per Tender No: _____, Dated: ___/___/___

Dear Madam/Sir,

We, the undersigned, offer to provide above service in accordance with your tender. Our commercial proposal for project is given as below:

Software Development

SL #	Description	Basic Cost	Tax type & rate	Tax Amount	Basic Cost + Tax	Quantity	Total cost
1	Mobile based QA Forum for Sports & Youth Services Department, Government Of Odisha						
2	AMC on applications for 1 year after expiry of the warranty one year from the date of Go-Live						
TOTAL COST							

Note: All the columns for price must be filled up even if the amount is zero (0.00) for any item.

We undertake in competing for and, if the award is made to us, in executing the above services, we will strongly observe the laws against fraud and corruption to force in India namely Prevention of Corruption Act 1988. We understand that you are not bound to accept any proposal you receive.

Yours faithfully,

(Authorized signatory)

Date:

Name:

Designation: