

**Government of Odisha,  
Sports & Youth Services Department  
C-1, Nayapalli, Bhubaneswar-751012**

**TENDER FOR “REPAIR AND MAINTENANCE SERVICES OF  
FOOTBALL PITCH” OF KALINGA STADIUM, BHUBANESWAR.**

The Director-cum-addl. Secretary to Government, S & Y.S Dept. Govt. of Odisha. Bhubaneswar – 751012, invites Tender for “Repair and Maintenance Services of Football Pitch” of Kalinga Stadium, located at Nayapalli, Bidyut Marg, Bhubaneswar under the administrative control of Govt. Sports & Y.S Dept. Odisha.

The Specialized agencies having experience in providing Repair and Maintenance Services of Football Pitch turn over not less than Rs. 5.00 Crores per year and having maintenance experience of minimum 3 years in Natural Turf Maintenance in Sports Facility need to apply for providing Repair and Maintenance Services of Football Pitch for the Kalinga Stadium, Bhubaneswar.

The Qualification criteria as per below:

<b>SL</b>	<b>Particulars</b>	<b>Criteria</b>
1	Accreditation	Vendor who was part of the U-17 FIFA World Cup
2	Proof of Ownership of Machines	Proof of Ownership of machines and equipment of the list attached (as Annexure B) as per International Standard requirement (copy of invoice in the name of the vendor)
3	Financial Capacity	Not less than Rs. 5.00 Crores per year (in last three years)

The intending bidders may also visit the site in Kalinga Stadium sports complex to assess the detail of work to be taken up and to ascertain the daily quantum of work before submitting the bid.

The intended bidder may submit their “**Technical Offer**” in **Packet-I** containing the Earnest Money Deposit (EMD) of Rs. 1,00,000.00 **rupees one lakh deposited** in shape of Bank Draft drawn on any Nationalized/Scheduled Bank in favour of **Deputy Sect. to Govt. S & Y.S Dept. payable at Bhubaneswar**, along with Experience Certificate from the agencies, Balance sheet of last three years, Average turnover (Minimum Rs.5.00 crore) in last three years, IT return for last three financial years, PAN, EPF, ESIC Registration and Goods and Services Tax Registration Certificate and “**Financial Offer**” in “**Packet – II**” containing Operation & Maintenance Services charges for the scope of work as per Annexure A with the cost Break-up and both the packets to be put inside in one sealed envelope super scribing on the top “**Expression of Interest for Repair and Maintenance Services of Football Pitch of Kalinga Stadium, Bhubaneswar**” so as to reach the office of under sign by 03:00 pm **on or before 4<sup>th</sup>**

**October'2018** during office hours through **Registered Post / Speed Post** only. The **Technical Offer** of the firms will be opened on **5.10.2018** at 11.30 AM by the authorised committee in the office of the undersigned in presence of bidders or their authorized representatives whoever intends to remain present during the opening of the bid. If the office happens to be closed on the date of receipt of the bids or opening of bids as specified, the bids will be received and opened on the next working day at the same time and venue. The **Financial Offer** will be opened only of technically qualified bidders on the day of opening of technical offer or any other day on intimation to the valid bidders. The undersigned will not be responsible for any loss, damage or delay if any in the delivery of the documents or non-receipt of the same.

The undersigned reserves the right to cancel any or all the bids without assigning any reason thereof.

Sd/-

**Director-cum-Addl. Secretary,**

**Government of Odisha,  
Sports & Youth Services Department  
C-1, Nayapalli, Bhubaneswar-751012**

**TENDER FOR MAINTENANCE OF FOOTBALL PITCH AT KALINGA STADIUM,  
BHUBANESWAR.**

Offers are invited from specialized agencies to provide Repair and Maintenance Services of Football Pitch of Kalinga Stadium Sports Complex. The Offers must reach the **Director-cum-Addl. Secy. to Govt. S&YS Dept.,** Govt. of Odisha, C-1, Nayapalli, Bhubaneswar-751012 on or before **4-10-2018** at 4.00 P.M through Registered Post / Speed Post/ By Hand only and will be opened on **5.10.2018** at 11.30 A.M in the Office of the under signed by an authorised committee in presence of the bidders or their authorised representatives. The details of the Tender conditions can be downloaded from [www.dsyesodisha.gov.in](http://www.dsyesodisha.gov.in). Firms intending to submit their bids may visit the Kalinga Stadium during office hours to get an idea regarding the Football Pitch to be maintained and may contact In-Charge, Kalinga Stadium for the purpose. For clarifications , contact may be made to Infra Specialist, Sports PMU ( Cell : 9741892890)

Sd/-

**Director-cum-Addl. Sectary to Government  
Sports & Y.S Department, Odisha, Bhubaneswar**

## **Annexure - A**

# **Details of Football Pitches at Kalinga Stadium**



**Annexure – A**  
**Details of Football Pitch at Kalinga Stadium**

**The area break-up of Football Pitches is as follows: -**

S. No.	Area of the Pitch	Scope of work
1	Pitch 1 (Main Pitch) – 7700 SQM	<ol style="list-style-type: none"> <li>1. Fraise Mowing of the main pitch at Kalinga Stadium i.e. repair of ground               <ol style="list-style-type: none"> <li>A. Removal of thatch</li> <li>B. Leveling of ground.</li> <li>C. Repair of divots</li> <li>D. Using Turf Doctor to replace areas heavily damaged due to throw events.</li> <li>E. Aeration of ground.</li> </ol> </li> <li>2. Top Dressing of main pitch at Kalinga Stadium and Mechanical Brushing in of sand.</li> <li>3. Line Marking for Matches (To be done upon written instructions of the pitch incharge appointed by the department.)</li> </ol>
2	Pitch 2 (Practice Pitch) – 7700 SQM	<ol style="list-style-type: none"> <li>4. Fraise Mowing of the practice pitch at Kalinga Stadium i.e. repair of ground.               <ol style="list-style-type: none"> <li>A. Removal of thatch</li> <li>B. Leveling of ground.</li> <li>C. Repair of divots</li> <li>D. Using Turf Doctor to replace areas heavily damaged due to throw events.</li> <li>E. Aeration of ground.</li> </ol> </li> <li>5. Top Dressing of main pitch at Kalinga Stadium and Mechanical Brushing in of sand.</li> <li>6. Line Marking for Practice Session (To be done upon written instructions of the pitch incharge appointed by the department.)</li> </ol>

**Note: Firms are requested for site visit before submitting the Offer.**

**Annexure - B**

**List of Machineries**

**Annexure B**






**Machinery Requirements**

The list of equipment attach is required to deliver the maintenance program. To deliver the required standards, the Service Provider will need to have access to this equipment daily or when works are required. The Service Provider is required to submit their proposed accessible equipment inventory along with proof of ownership of the attached list of equipment (invoice of equipment The Service Provider will be responsible for maintenance of the equipment always at its own cost. The Photographs of the equipment listed is for references only and in no way does the authority endorse any particular brand(s).

Minimum Stadium venue Machines / Equipment	Comments	
Koro field top maker		
Tractor – Four Wheel drive		
Raycam Towed Brush System		



21 inch Rotary Mowers	 <p>Vacuum machines to remove organic matter and surface debris caused following training sessions and games.</p>
Pedestrian Fertiliser spreaders	 <p>Optional tractor mounted spreader can be used.</p>
Pedestrian Liquid Sprayers	
Lawn Mower	 
Top Dresser	 <p>Used for laying of sand</p>
Heavy duty Scarifying machine	 <p>De-thatching Machine – to remove the layer of dead grass, roots, debris</p>

<p>Pedestrian Aeration machine</p>	 <p>Pedestrian Optional tractor mounted</p>
<p>Divot Forks</p>	 <p>It is recommended to have a divot fork for each member of staff, including math day staff.</p>
<p>Garden Rakes</p>	
<p>Handheld tru-lutes</p>	 <p>Hand Held &amp; Tractor mounted, the tractor mounted lute can be locally made</p>
<p>Drag Matt</p>	

Turf Doctors



target areas.

These are important for goalmouth repairs and other

**Annexure - C**

**Price Break-up**

## Financial Proposal

The Bidder is requested to quote for Football pitch of Kalinga Stadium, Bhubaneswar to carry out the work as per scope under Annexure –‘A’

Sl. No.	Description of Item	Quantity	Unit Price (INR)
A.	1. Fraise Mowing of the football pitch at Kalinga Stadium 2. Top Dressing of main pitch at Kalinga Stadium and Mechanical Brushing in of sand.	2	

Sl. No.	Description of Item	Quantity	Unit Price (Per month) (INR)
B.	Routine Maintenance of the pitches	2	

Sl. No.	Description of Item	Quantity	Unit Price (INR)
C.	1. Cost of line marking each time for practice sessions 2. Cost of line marking each time for matches	1	

<b>Total Monthly Costs In Figure A+B+C</b>	1 x (-----) = -----
<b>Total Monthly Costs In Words</b>	Rupees (----- -----).

**Annexure - D**

**Terms & Conditions**

## **Annexure – C**

### **Terms and Conditions**

**1. Nature of Services & Scope of Works:**

The Firm shall engage efficient and trustworthy personnel to render Repair and Maintenance Services of Football Pitch of Kalinga Stadium on day to day basis as described in Annexure- 'A' and 'B'

**2. Agreement Period:**

The Contract shall be for six month subject to assessment of satisfactory performance on completion of six month & can be extended further basing on the performance of the Agency.

**3. Terms of Payment:**

(a) S & YS Dept. shall make payment on the basis of monthly bills furnished with check slips/acknowledgement to services, provided by the Firm & duly certified by Kalinga Stadium Officer-in-charge by first week of subsequent month for the services rendered for the previous month and payments will be released within 15 days from the date of receipt of the bills by S & YS Dept.

(b) The Firm shall maintain proper reporting format, check slips, acknowledgement etc for rendering and monitoring the operation and maintenance services on each module, work areas and submit the same regularly to the Officer-In-Charge, Kalinga Stadium.

**4. Place of work & Deployment of Personnel:**

(a) The place of work would be Kalinga Stadium Complex, Bhubaneswar-751012.

(b) The personnel employed by the Firm shall be morally good, and physically healthy to carry out the assignments to the satisfaction of Sports & YS Dept. and shall not be suffering from any chronic and contagious diseases.

(c) The Firm shall ensure the personnel engaged for different services would be polite to everybody and on event of any on towards situation, the matter would be brought to the knowledge of OIC, Kalinga Stadium & the concerned branch officer of Sports & YS Dept.

(d) The Firm shall provide the qualified uniformed staff to perform the services. The employees of the Firm entering the premises of Kalinga Stadium shall have proper uniform & badges for **Identification**.

(e) The Firm shall conduct periodic general medical check-up of its employees at their cost. In the event that any of the staff is found to be suffering from any communicable diseases, the Firm shall replace such staff immediately.

- (f) The Firm shall deploy its authorized representatives and adequate supervisors to be present at the place of work during all working hours to ensure satisfactory rendering services under this scope of works. The Firm shall further exercise due and adequate controls over such personnel and ensure that appropriate instructions/ directions are issued to them in the course of the performance of the tasks under this Agreement.
- (g) The Firm shall ensure that its employees while carrying out their obligations under this agreement observe all required standards of cleanliness, decency and decorum, safety and general discipline.
- (h) “Right man for right job” shall be followed to avoid accidents at work. It shall be the duty of the facility manager and supervisor of the Firm to get the critical job done by employee’s competent enough to perform the particular task.

**5. Authorized Representatives:**

- (a) Any notice or intimation by either to the other pursuant to this agreement shall be signed by an authorized representative of the party giving such notice/ termination.
- (b) The Firm shall carry out instructions and act upon any guidelines in pursuance of the Agreement, if they are given/ signed by the authorized officer(s) of S & YS Department/OIC, Kalinga Stadium / Authorized representative of OIC, Kalinga Stadium, whose names will be intimated by OIC, Kalinga Stadium from time to time.

**6. Risk & Responsibility:**

The Firm will ensure and keep insured its personnel so deployed at Kalinga Stadium against all liabilities for death and injury whatsoever on account of any accident in the course of performing the maintenance services at Kalinga Stadium premises. Sports & YS Department will not be responsible and to be held liable for any such death, injury or accident to employees and any other personnel so deployed by the Firm. In the event of Sports & Youth Services Department is made liable to pay any damage or compensation in respect such employees, the Firm shall reimburse such damages or compensation on demand from Sports & YS Dept. The Firm indemnify to the corporation from all claims for injury, death caused to any person under workmen compensation act – 1938. Besides the contractor shall have to comply all the provision of prevailing labour laws during execution of work.

**7. Statutory Compliance:**

- (a) The Firm shall be responsible for compliance and coverage of its employees under all necessary statutory obligations under various statutes applicable such as Employees State Insurance (ESI), Provident Fund (PF) workman compensation Act, Minimum Wages Act contract labour (Regulation & obligation) act and all other applicable to labour enactment the Firm shall produce them to Sports & YS Dept. as and when required.



- (b) The Firm shall alone be responsible for complying with statutory and prescribed rules and regulation to obtain license, permissions, certificates, registrations for maintenance services of Kalinga Stadium premises. The Firm shall furnish to Sports & YS Dept. with copies of all such license, certificates etc.as and when demanded by Sports & YS Deptt.
- (c) The Firm shall alone be responsible for the payments of wages and all other statutory payments / legal dues to its employees deployed under this Agreement. The payment / consideration contemplated as per Clause – 3 of the Agreement shall be released by Sports & YS Dept. only. The Firm should produce the copy of challans in support of the deposit of PF & ESI subscriptions for the preceding month along with the bill for the current month
- (d) In the event of the Firm fails to comply with any of the provisions of the statutes applicable to them and if Sports & YS Dept. happens to incur any expenditure including but not limited to deferred any litigation or in compounding the default or in the part of the Firm in complying with the said provisions, the Firm shall indemnify Sports & YS Dept. to the extent of such expenditure and all other damages, losses as may have estimated by Sports & YS Dept. to the Firm or may take appropriate action to recover the same from the Firm such as expenditure / expenses / claims as assessed by Sports & YS Dept. will be realized from the bills payment to the contractor.
- (e) The Firm shall provide First Aid facilities at the work place according to the contract labour (Regulation & Abolition) act 1970 and ESI Act 1948.

**8. Renewal of Contract:**

This contract is renewable for further period and on terms as the parties may mutually agree to where any party to this contract has no intention of renewing this contract after the initial period, such an intention shall be communicated in writing to the other party at least 1 (one) month prior to the expiry of initial period.

- a. In case of increase in minimum wages of labour by State Government, the basic differential cost of minimum wages for all categories skilled, unskilled, Semi-Skill and High Skill labour with considering other implication like DA, EPF, HRA, Bonus etc. will be paid on actual as per Govt. Notification.
- b. No other terms and condition put forth by you can be considered for acceptance during this period.

**9. Confidentiality / Secrecy:**

- a. The Firm, it's supervisors, it's employees and any one acting under it for the purpose of this agreement shall maintain strict confidentiality of the information's belonging to this Department that may have come into it's / their possession or knowledge because of the services rendered by them under this Agreement. Such information shall not be diverted or disclosed to any third party under any circumstances whatsoever without obtaining prior written permission from the authority of Sports & YS Department.

- b. The Firm shall not hold it out as associated with Sports & YS Dept. in any manner other than for the purpose of rendering the services under this agreement.

**10. Liability and Indemnity:**

The Firm shall be responsible & liable for indemnity of Sports & YS Dept. and keep this Department indemnified and safe and harmless at all times against.

- (a) Any and all claims, liabilities, damages, losses, costs, charges, Expenses, proceeding & actions of any nature whatsoever made or institute against or caused to suffered by Sports & YS Dept. directly or indirectly by reasons of:
- (b) Any wrongful, incorrect, dishonest, criminals, fraudulent or negligent work default, failure, bad faith, disregard of it's duties and obligation hereunder service act or omission by the Firm and / or it's facility staff.
- (c) Any theft, robbery, fraud or other wrongful action or omission by the firm and / or any of its facility staff.

**11. Limitation of Liability**

In any case the liability of the service provider shall not exceed Rs 5 crore or monthly contract value of each location whichever is lesser per occurrence.

**12. Consequential Loss**

Exclusion of consequential Loss shall include the loss of business, profit & good will, either party will not be liable for any consequential Loss that may arise out of the performance of this Agreement.

**13. Sub Contracting:**

The Firm shall itself perform its obligation under this agreement and shall not assign or transfer or subcontract any of its rights and obligations under this agreement to any third party without the prior written permission from competent authority of Sports & YS Dept.

**14. Loss / Theft /Damage**

The Firm shall be responsible for any and all losses, theft, damages, caused to any equipment installation, in premises, fitting and fixtures, good there in and any other properties belonging to Sports & YS Dept. because of any act of negligence, commission or omission of its employees while discharging their duties.

**15. Breach of Agreement:**

In case of breach of agreement by the Firm, Sports & YS Dept. shall have a right of lien over all the properties of the Firm lying in its premises in addition to other remedies like

forfeiture of security deposit, legal action for recovery of money & Sports & YS Dept. shall be at liberty to terminate this Agreement.

**16. Liquidated Damage:**

- (a) That in case of mishap due to wrong operation or manual error, which results disruption of services, the total cost of down time along with equipment repair cost shall be borne by the Firm to maximum of 50% of the monthly bill against the services not provided by them.
- (b) A quality check procedure shall be developed by Sports & YS Dept. against each services and feed back from the Tenants / Occupants shall be obtained for assessment of performance of the services rendered by the Firm.
- (c) Where there in non-performance of unsatisfactory performance of its obligation in the part of the Firm, Sports & YS Dept. shall give a written notice of the default and the Firm shall make rectify within 3 (three) days from the date of such notice.
- (d) For quality check and for Operation and Maintenance, the formats, check list are to be maintained as prescribed by Sports & YS Dept. In addition to it further formats shall be included by Sports & YS Dept. against each services for improvement of Scope of work at any time. The Firm will also prepare its own formats for keeping the records of daily routine nature of works & periodical works separately.
- (e) It is agreed that Sports & YS Dept. shall have the right to deduct from the monthly bill of the Firm on non-performance of services an amount of 20% of individual services listed in Annexure 'E' for each instant of non performance without implementing corrective action even after intimation from Sports & YS Deptt. subject to limiting to 50% of total monthly bill. Where in spite of these efforts there is continuance of non-performance or improper performance of obligation, Sports & YS Dept. shall have the right to terminate the contract henceforth without any notice to the Firm & Forfeiture of EMD.
- (f) Without prejudice to the above, Sports & YS Dept. shall at its sole and absolute discretion, be entitled to terminate this agreement by written notice and without any payment or compensation whatsoever if.

**17. Security Deposit:**

The EMD deposit by the Firm of Rs.1.00 Lakh (Rupees One Lakhs only) shall be treated as security Deposit and will be refunded after successful completion of contract period, if any, shall be adjusted / recovered from the security deposit.

**18. Force Majeure:**

Sports & YS Dept. shall not be responsible for any damage caused to the Firm by natural, calamities like flood, earthquake, cyclone or any other Act of God, explosion, fire & riot etc.

**19. Post Termination Responsibility of the Firm:**

Upon termination of this agreement, the firm shall immediately deliver Sports & YS Dept. All the documents and any / all data, plant, machineries & equipment held by it and which are in possession / custody / control of its Facility Staff, to the Sports & YS Dept. The firm shall also forthwith remove all its Facility Staff together with its machines / equipment whatsoever from the premises of Kalinga Stadium.

**20. Termination of Agreement**

Where in spite of these efforts there is continuance of non-performance or improper performance of obligation, the Principal shall have the right to terminate the contract at any point of time with forfeiture of Security Deposit. Similarly, the Contractor shall have right to terminate the contract in case the Principal fails to pay the admissible dues stipulated under clause-3(a) hereof on more than 3 occasions in a calendar year.

- 21.** All costs & expenses for preparation, execution for the agreement shall be borne & paid by the Firm.

That the court situated at Bhubaneswar shall have jurisdiction to decide any disputes or litigations between the parties hereto.