Government of Odisha  
Department of Sports & Youth Services  
C-1, Nayapalli, Bhubaneswar-751012  
Phone No.0674-2396715,Fax-2536723

No. SYS-CC-CC-0008/2016/4051/SYS., Bhubaneswar Dated the 09/04/18

From  
R.Vineel Krishna, IAS  
Director-cum-Addl. Secretary

To  
The Director, 
Information & Public Relations Department, 
Odisha, Bhubaneswar.

Sub: Publication of Tender Advertisement

Sir,

In enclosing herewith a draft advertisement inviting Tender/ Bid for the items as at Annexure of the notice for Promotion of Sports among Tribal - 2017, I would request that the same may please be published by 09.04.2018 in two widely circulated Odia dailies of all Odisha edition and Indian Express of Bhubaneswar Edition for the information of intending bidders.

Complimentary copies of the concerned dailies publishing the advertisement may be sent to this Department for record and reference. C.D. of the tender call notice is sent herewith.

Encl: As above.

Yours faithfully,

Director-cum-Addl. Secretary

Memo No. 4052/SYS., Bhubaneswar, dated: 09/04/18

Copy along with Tender Call Notice and its enclosure sent to I.T. Branch of this Department to upload the Tender documents in the Department / Government website.

Memo No. 4053/SYS., Bhubaneswar, dated: 09/04/18

Copy of the advertisement to Notice Board of this Department.
Government of Odisha
Department of Sports & Youth Services
C-1, Nayapalli, Bhubaneswar-751012
Phone No.0674-2396715,Fax-2536723
Email Sports&y@yahoo.co.in

No. No. SYS-CC-CC-0008/2016/ 4050 /SYS., BBSR. Dated: 09/04/18

TENDER CALL NOTICE FOR TENTAGE WORK INCLUDING HOARDING, BANNER, STAGE, GATE, DINING HALL, KITCHEN, LOGISTIC, SOUND & LIGHT & BACK DROP ETC./CATERING/LED DISPLAY WITH VIDEOGRAPHY AND STILL PHOTO FOR STATE LEVEL TRIBAL SPORTS, 2018

Sealed tenders are invited by Sports & Youth Services Department, Government of Odisha, C-1, Nayapalli, Bhubaneswar – 751012 from reputed Tentage Firms Tentage Work Including Hoarding, Banner, Stage, Gate, Dining Hall, Kitchen, Logistic, Sound & Light & Back Drop Etc./Catering as per menu including refreshment packets /LED Display And Videography and Still Photo for organization of State Level Tribal Sports, 2018. The detailed information may be down loaded from the Sports & Youth Services Department website (www.dsysodisha.gov.in) along with detail item wise requirements intended to be procured / hired.

The tender offer in the prescribed format along with all relevant documents duly signed and sealed shall be received through Tender Box in Sports & Youth Services Department on or before 30.04.2018 up to 3.00 P.M. in Sports & Youth Services Department which will be opened on the same day at 4.00 pm in presence of the bidders or their authorized representatives. Tender(s) received after due date & time shall not be accepted. This Department shall not be responsible for delay in postal delivery or similar reasons.

A pre-bid meeting will be held on 24.04.2018 at 12.30 P.M. in the Conference Hall of Sports & Youth Services Department. Interested bidders may attend the pre-bid meeting for clarification of doubts, if any.

Sports & Youth Services Department reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Contact Person
Shri S. Sahu,
Asst. Director (Sports)
9437374017(M)

Director-cum-Addl. Secretary
Sports & Y. S. Department
TERMS & CONDITIONS TO PARTICIPATE IN TENDER

On behalf of Government of Odisha, Sports & Youth Services Department, C-1, Nayapalli, Bhubaneswar-751012, Director – Cum - Addl. Secretary, Sports & Youth Services Department (hereinafter referred to as the Purchaser), invites tenders from established and reliable supplier or their authorized agents for Tentage work (Stage, Gate, Dining Hall, Kitchen, Logistic) for (Hoarding, Banner, Backdrop), for (Sound, Light, LED Display, Videography and Still Photo) & for Catering as per menu including refreshment packets having annual turnover of not less than Rs.10.00 lakh (in case of Tentage Work and Catering) each year for the supply as set forth in the "Schedule of Requirements". The interested firms must have executed similar works in any Govt. or other organizations (at least two such works in each category in the last two years).

01. The Tender documents shall be submitted for individual work in two separate sealed envelopes (Clearly written in Bold Capital letter i.e. A-Technical and B-Financial Bid for individual work as per the tender notice) superscribed on the top of the envelopes as "Tentage work (Stage, Gate, Dining Hall, Kitchen, Logistic) for (Hoarding, Banner, Backdrop), for (Sound, Light, LED Display, Videography and Still Photo) & for Catering as per menu" and addressed to the Director-cum-Addl. Secretary, Sports & Youth Services Department, Government of Odisha, C-1, Nayapalli, Bhubaneswar -751012.

02. Earnest Money Deposit amounting to Rs.10,000/- (Rupees Ten Thousand) in shape of Demand Draft drawn in favour of Under Secretary to Government, Sports & Youth Services Department, Government of Odisha should be submitted with the Technical Bid along with other documents as per Annexure-I of this tender document duly signed by the Tenderer/the authorized person in Envelope ‘A’. The E.M.D of the unsuccessful bidders shall be returned within seven days of the opening of the bid document and EMD of the successful bidder shall also be returned within seven days after completion of the work/supply.

03. The Financial Bid form shall be submitted in Envelope–‘B’.

04. Payment will be released after satisfactory supply and execution of the work as per supply order as well as completion certificate issued by committee to be constituted by the Department. The duly filled in authorization letter for release of payment through Core Banking/ RTGS must be submitted with the bid as per Annexure-A, B, C & D.

05. All the Envelopes should be clearly marked as Envelope A & Envelope B with the words supply of "Tentage work (Stage, Gate, Dining Hall, Kitchen, Logistic) for (Hoarding, Banner, Backdrop), for (Sound, Light, LED Display, Videography and Still Photo) & for Catering as per menu" super scribed on the top left corner of the envelopes also show the name and address of the bidder.

06. The supply/ execution of "Tentage work (Stage, Gate, Dining Hall, Kitchen, Logistic) for (Hoarding, Banner, Backdrop), for (Sound, Light, LED Display, Videography and Still Photo) & for Catering as per menu" should meet the exact specifications specified in the tender document.
07. In case of any doubt with regard to the quality and genuineness of the material / equipment supplied, the expenditure on getting such doubtful material tested by an appropriate agency will be borne by the tenderer.

08. The rate quoted should be inclusive of all of taxes, packing charges, transportation, Insurance and any other incidental charges should be clearly indicated for each item separately in the Financial Bid. The rate quoted by the tenderer should be valid up to 31-03-2019.

09. The selected agency shall have to supply the intended goods and execute the work within 10 days from the receipt of the supply order from the S &YS Department or on the specific date(s) indicated in the supply order(s) and any contravention thereof shall be deemed as a breach of contract and shall attract penalties as decided by the Director-cum-Additional Secretary.

10. Sports & Youth Services Department, Odisha will have the right to reject any or all the bids without assigning any reason at any stage.

11. Sports & Youth Services Department, Odisha shall have the right of awarding the supply order / work order to one supplier/ firm or different suppliers/ firms for the supply/ execution of Tender materials/ works.

12. Bids received without E.M.D. and incomplete bids in any respect as well as having cuttings / over writings is liable to be rejected.

13. The supplies received/ work executed, if found not as per the specification are liable to be rejected.

14. In case the bidder fails to supply the desired goods/ to execute the work within the stipulated time period, the Sports & Youth Services Department shall have the right to purchase/ arrange the same from other sources.

15. In case of late/ delayed execution of supply/work order, Sports & Youth Services Department have right to accept or reject the supply or levy penalty for such late supply and the late execution of work.

16. Sports & Youth Services Department will be legally competent to cancel the contract of supply / execution and also take any other action against the supplier including imposing any penalty on the supplier during pendency and till the final execution of the contract of the supply, in case the Supplier/ Agency is ever found to have committed any fraud against Sports & Youth Services Department, Odisha, Bhubaneswar in supplying the material / executing the work or indulge in any other malpractices there of causing any financial losses during contract period.

17. The contract can be terminated or cancelled summarily by Sports & Youth Services Department, Odisha in whole or in part any time without assigning any reason, if the supply made/ work executed by the manufacturer/ supplier is found not according to the approved specification or in case supply is not received within stipulated time.
18. (a) The Bidder should furnish all the information as required in the Technical Bid form.
(b) The Bidder for Catering should furnish food license certificate issued by the competent authority.

19. In case any dispute arises in regard to the tender, the decision of the Commissioner-cum-Secretary, Sports & Youth Services Department will be final and binding.

20. In case of litigation, the courts at Bhubaneswar only will have jurisdiction for deciding case according to the relevant Indian laws in force.

21. The technical bid of the bidders will be opened first and the financial bid will be opened only of the bidders whose technical bid is accepted / qualified.

22. The bidders have to quote the unit price of individual items as stated in Annexure-A, B, C & D (as per the list) for "Tentage work (Stage, Gate, Dining Hall, Kitchen, Logistic) for (Hoarding, Banner, Backdrop), for (Sound, Light, LED Display, Videography and Still Photo) & for Catering as per menu ".

23. The bidders are required to quote the price of all the items in a given category failing which their offer shall not be considered.

24. The tenderer /authorized person(s) should sign on each page of the bid document as a token of authenticity of the same.

25. Tender (s) received after due date & time shall not be accepted and Sports & Youth Services Department shall not be responsible for delay in postal delivery or any other reasons.

26. The decision of Sports & Y.S. Department in this regard would be final.

I have read and understood all the terms & conditions of the Tender Enquiry and hereby undertake to abide by the same.

SIGNATURE OF THE BIDDER
With Address & Seal
Government of Odisha
Sports & Youth Services Department

TECHNICAL BID FORM
(TO BE SUBMITTED SEPARATELY IN ENVELOPE -'A')

01. Name of the Firm/Agency : 
02. Name of the Proprietor/Partner/Director : 
03. Address of the Firm/Company : 
04. Telephone/Fax No./E-mail Id : 
05. GSTIN and PAN number (attach Photocopy) : 
06. Proof of annual turnover in the last F.Y-2016-17. (copy of audited statement of accounts or Copy of I.T return or Annual VAT Return to be attached)
07. Experience in similar supply orders received from different Govt. and other organizations in the last two years, if any, with documentary evidence for 2 such works in each category)
08. EMD DETAILS:-Demand Draft No & Date : 
09. Bank Name : 
10. Amount : 

SIGNATURE OF THE BIDDER
With Address & Seal
## FINANCIAL BID FOR SUPPLY OF TENTAGE WORKS

(TO BE SUBMITTED SEPARATELY IN SEALED COVER SUPERSCRIBED ENVELOPE—‘B' )

### TENDER FOR TENTAGE WORKS

<table>
<thead>
<tr>
<th>SL.</th>
<th>ITEMS</th>
<th>SPECIFICATION</th>
<th>QUANTITY</th>
<th>Remarks</th>
</tr>
</thead>
</table>
| 1   | DINING HALL          | A- KALINGA STADIUM, BUBANESWAR (extended road from sliding Gate-D besides Tennis Clay Court & Practice Synthetic Athletic Track) size- 80 ft. X 30ft.  
B- ADIVASI TRAINING CENTRE, UNIT-1 BUBANESWAR-size 50ft X 20ft. | 2        | Price to be quoted in lump sum for all the components                   |
| 2   | KITCHEN PLACE        | 20ft X 20 ft. Size with side wall                                            | 2        |                                                                         |
| 3   | MATTRESSES           | 200 PIECE SINGLE WITH BED SHEET                                              | 200 + 200 BED SHEET |                                                                         |
| 4   | DORI                 | Dori size will be 8 ft X 6 ft.                                               | 80       | (approximately)                                                        |
| 5   | Mug & Buckets        | Plastic Buckets & Mug                                                        | 50 buckets and 100 mugs (approximately) |                                                                         |
| 6   | Stage                | Stage 28 ft. X 16 ft. X 4ft. height with carpeting with sofa & teapoy along with Backdrops | 1 at Kalinga Stadium, main Ground |                                                                         |
| 7   | Gate                 | 25ft X 4ft. X 12 ft. (Box Gate)                                              | 1 at Kalinga Stadium Gate- 3 and 1 at KIIT University |                                                                         |

**SIGNATURE OF THE BIDDER**

With Address & Seal
Annexure-B

FINANCIAL BID FOR CATERING
(TO BE SUBMITTED SEPARATELY IN SEALED COVER SUPERSCRIBED ENVELOPE—‘B’)
CATERING TENDER
STATE LEVEL TRIBAL SPORTS COMPETITION 2017-18
KALINGA STADIUM, BHUBANESWAR
(DAY-WISE) MENU CHART

<table>
<thead>
<tr>
<th>DAY</th>
<th>BREAK FAST (7.00 A.M. TO 8.30 A.M.)</th>
<th>LUNCH (12.30 P.M. TO 2.30 P.M.)</th>
<th>AFTERNOON TEA (4.30 P.M. TO 5.30 P.M.)</th>
<th>DINNER (7.30 P.M. TO 9.30 P.M.)</th>
</tr>
</thead>
</table>

N.B.:— Provision of mineral drinking water during supply of food shall be ensured within the cost factor indicated in the above menu chart. Sunflower oil should be used in cooking & Preparation of food.

(B) Terms & Conditions:

1. The quoted rate shall be inclusive of all taxes and charges etc. Under no circumstance annexed approved Menu shall be compromised.

2. No running advance shall be paid against the work order during the programme. However the payment will be settled within 15 days of submission bills & other related papers.

3. Other related aspects shall be intimated by the supervising officers during Programme if such situation arises.

4. Payment shall be summarily disallowed with forfeiture of E.M.D. amount if the firm does not maintain quality of food and non-comply to the instructions of the supervising officers.
## Annexure-C

**FINANCIAL BID FOR LED DISPLAY WITH VIDEOGRAPHY AND STILL PHOTO**
*(TO BE SUBMITTED SEPARATELY IN SEALED COVER SUPERSCRIPTED ENVELOPE-‘B’)*

<table>
<thead>
<tr>
<th>SL. No.</th>
<th>ITEMS</th>
<th>RATE TO BE QUOTED</th>
<th>TOTAL AMOUNT</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LED Display of the programme at Kalinga Stadium for 20ft X 10 ft. for 2 days</td>
<td></td>
<td></td>
<td>Price to be quoted in lump sum for all the components</td>
</tr>
<tr>
<td>2</td>
<td>Photography</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Videography of competitions and Closing ceremony (live) for the LED monitor (editing &amp; fixing) for 2 days</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>JBL Sound System with mixture &amp; lights and Public Address system at competition areas</td>
<td>Per day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Sound system for the main ground and Public Address system at competition venues.</td>
<td>Per day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Light (Halogen, Tube light &amp; LED lights)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SIGNATURE OF THE BIDDER**

*With Address & Seal*
## FINANCIAL BID FOR SUPPLY OF TENTAGE WORK
(TO BE SUBMITTED SEPARATELY IN SEALED COVER SUPERSCRIBED ENVELOPE—'B')

### TENDER FOR TENTAGE WORKS

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<th>QUANTITY</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Hoarding</td>
<td>Hoarding- 26 ft X 16 ft. at 10 different places of Bhubaneswar (Kalinga Stadium Gate No- 3, 8 &amp; 9, Rajmahal Square, Station Square, KIIT Square, KIIT Campus, Kalinga Hospital Square, Jayadev Bihar Square &amp; Power House square) including flagging</td>
<td>10</td>
<td>Price to be quoted in lump sum for all the components</td>
</tr>
<tr>
<td>2</td>
<td>BANNERS</td>
<td>10 ft. X 4 ft at 10 nos. For Registration, Competition Venue, Catering Place etc.</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>BACKDROPS</td>
<td>28 ft. X 16 ft. For the stage at main Ground of Kalinga Stadium including flagging</td>
<td>One with Frame</td>
<td></td>
</tr>
</tbody>
</table>

**SIGNATURE OF THE BIDDER**
With Address & Seal


<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td>Food shall be served to the delegates against submission of Food Coupons issued by the Management. The retained Food Coupons shall be submitted with the claim bill for consideration of settlement. Quality &amp; quantity should be maintained for the satisfaction of delegates &amp; officials without any compromise to the hygienic aspects.</td>
</tr>
<tr>
<td>6.</td>
<td>It is the responsibility of your firm to take proper vigil on the furniture/ fixtures used or supplied for the programme and the Department shall not be responsible for the damage or loss of any items.</td>
</tr>
<tr>
<td>7.</td>
<td>Provision of fire extinguishers should be installed in the Dining Hall/ Cooking shed.</td>
</tr>
<tr>
<td>8.</td>
<td>Cleanliness shall be maintained &amp; ensured in the dining /Cooking area.</td>
</tr>
<tr>
<td>9.</td>
<td>The tentative cost estimate for food including the specified menu per head, per day is Rs.200/- inclusive of all taxes.</td>
</tr>
<tr>
<td>10.</td>
<td>The supplier is expected to supply good quality and reasonable quantity of food as specified in the menu.</td>
</tr>
<tr>
<td>11.</td>
<td>The prospective bidders are required to quote the price per day per person keeping in view the recommended menu and ceiling cost as indicate in the para-1.</td>
</tr>
</tbody>
</table>

**SIGNATURE OF THE BIDDER**

*With Address & Seal*