

Response to queries in the pre-bid meeting held on 23.9.2017

Sl.	Query / Section of RFP	Response to Query
1.	Will the agency develop the creatives?	Yes. However, the International Hockey Federation has developed a template for the World League Finals 2017, which will be used for in-stadia branding. There is a possibility of carrying the same template in all media communication for which the agency has to do the necessary adaptations. The option of developing fresh set of creatives for all media communication should also be kept open.
2.	Section 2.2.1 (1) How many German hangars will be setup for the food court and what is the required size of the hangar?	As mentioned in the format of financial proposal at Page 31 of the RFP. No. of hangars - One. Size of the hangar - 30m x 15m
3.	Section 2.2.3 Will a stage be allowed for the opening ceremony?	No. In case the script of the opening ceremony demands, then a raised platform of size 40ft x 40 ft can be created without causing any damage to the turf. It is also placed on record that the slot of the opening ceremony is after the first match on 1.12.2017 at around 6.15 PM. Ideally, there may not be sufficient time at hand to setup a platform and then remove it before the second match. Therefore, planning & execution can be discussed at a later stage.
4.	What is the cut-off time to clear the pitch after the opening ceremony?	6.45 PM.
5.	Whether a green room is required for the opening ceremony?	It will be decided later. Should the need arise, size and location will be communicated and payment will be done on pro-rata basis as per the rate quote of German hangar in case of food court.
6.	Section 2.2.1 (5) Will the number of security cameras remain 20 as per RFP or may increase?	The number of security cameras and their locations will be decided by the Police officials. Payment will be on pro-rata basis.
7.	Will DSYS provide all the permissions?	The specific elements in the RFP clearly indicate the permissions that will be provided by DSYS and the ones that have to be obtained by the agency. Permissions to be obtained by the agency include:

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		<ol style="list-style-type: none"> 1. All permissions for the opening ceremony 2. Walkie Talkie 3. Outdoor hoardings 4. LED screens for match screening (DSYS will only provide the permissions from Hockey India and Star Sports) 5. Branding at BMC Bhawani and Forum Mart 6. Power backup & use of DG sets by the agency <p>Permissions to be provided by DSYS include:</p> <ol style="list-style-type: none"> 1. Reception desk & branding at airport 2. Branding at Government offices 3. Team bus branding 4. City bus branding 5. Pole branding 6. Installation of country flags
8.	What is the date for handing over the venue?	The entire venue with required infrastructure like lights, hangars, gates, barricading, stadium branding, etc. should be handed over to DSYS by 29.11.2017
9.	Section 2.2.1 (8) What is the manpower requirement at the airport reception?	Two male promoters are required at each of the desks during the functioning hours of the terminal.
10.	Will bouquets be required at the reception desks to welcome the players and officials at the airport?	Yes. The agency will provide 300 nos. bouquets. The bouquet should primarily comprise of Asiatic white lilies with purple orchids and draceane leaves. The arrival plan will be shared with the agency. The agency is required to submit the unit rate of the bouquet in a separate row under reception desk.
11.	Section 2.2.1 (5) Can the security equipment like DFMD and scanners be provided from the day of the match?	Yes.
12.	Will the agency have to take care of the box office, ticket management, ticket validation, etc.?	No. Hockey India has engaged a separate agency for the purpose.
13.	Section 2.2.1 (6) Will water loaders be required for	Yes. The agency will have to plan the number of loaders for unloading water to

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	pouring?	the central store and then sending it to different zones as and when required.
14.	Who will take care of accreditations?	Hockey India.
15.	Section 2.2.2 (2) & (3) In case of existing vinyl stickers on team buses or city buses, is it the agency's responsibility to remove it first?	Yes.
16.	Is the agency required to refurbish the buses after the event?	Yes.
17.	Section 2.2.2 (1) iv. What is total number of pole brandings and who will obtain the permission?	500 nos. (double sided) DSYS will provide the permission.
18.	What kind of flex material shall be used for all outdoor branding?	Blackout flex
19.	Section 2.2.2 (1) vi. Will the agency install flag posts for the country flags?	No. Permanent flag posts already exist. The agency is only required to get the flags and install them on the flag posts.
20.	Section 2.2.2 (6) What are the locations for the LED screens in the city?	The locations will be finalised later.
21.	What is the resolution of the LED screens?	P4
22.	Is the agency required to provide brochures / city guides at the airport reception?	No.
23.	Is the parking plan finalised?	No.