Government of Odisha  
Sports & Youth Services Department  
C-1, Nayapalli, Bhubaneswar – 751012  
Telefax – 0674-2376715/2536793

OFFICE ORDER
No: PTI-SYS-SH-SH-0018-2015
Bhubaneswar  
Dt. 26-04-2016

Roster Duty of Coaches in Sports Hostels

In supersession of the earlier office order No –11402/SYS, dtd. 2-09-2014, it is hereby ordered that Coaches and Trainers (of Department as well as OCS) attached to Sports Hostels shall be put on roster duty in the Sports Hostels as mentioned below.

1. (A) Hostel Open Days (Coaching days including weekly off days, monthly off days and seven approved holidays)

   The roster duty period shall be from 8.00 AM to 11.00 AM and 6.30 PM to 9.30 PM

(B) Hostel Close Days (Summer Vacation, Puja Vacation and X-Mas Vacation)

   The roster duty period shall be from 9.00 AM to 12.00 PM.

2. The Roster duty Chart shall be prepared by the Hostel Incharge in consultation with the Coaches/Trainers concerned.

3. The Hostel Incharge alone cannot ensure smooth functioning of a sports hostel. Therefore, other Coaches and Trainers of the Sports Hostel shall perform roster duty, as mentioned above, to assist the Hostel Incharge. During roster duty, roster duty officials have to oversee smooth functioning of the sports hostel. They should intimate every important matter to the Hostel Incharge for appropriate action.

4. However, this Roster Duty guideline will not be applicable to Sports Hostels having less than three Coaches.

   Commissioner-cum-Secretary
   (Saswat Mishra)

Memo No: 1238/SYS  
Bhubaneswar  
Dt. 26-04-2016

Copy forwarded to All District Sports Officers/Coach Incharges of all Sports Hostels for information & necessary action.

Commissioner-cum-Secretary

Memo No: 1239/SYS  
Bhubaneswar  
Dt. 26-04-2016

Copy forwarded to F.E. Section for information & necessary action.

Commissioner-cum-Secretary