UMBRELLA SCHEME FOR INTEGRATED YOUTH DEVELOPMENT PROGRAMME

The Scheme will have three components of Active Citizenship and personality development programme, National Integration Camps and Inter-State Youth Exchange Programmes

A- ACTIVE CITIZENSHIP PROGRAMME

1. Objective

1.1 The Active Citizenship and Personality Development Programme would attempt to develop leadership qualities, national character, comradeship and personality development among the youth. It will motivate the youth to act as focal point for dissemination of knowledge in the community and involve them in nation building process

2. Eligibility Criteria

2.1 Student & Non-Student Youth within the age group of 13 to 35 years particularly recommended by NYKS, NSS, NCC, BSG, Educational Institutions, Universities/Deemed Universities/District Administration for the monthly training camps at State Headquarters.

2.2 Student & Non-Student Youth within the age group of 13 to 35 years recommended by NSS for the District Level Training Camps

2.3 Preference will be given to the youth with special abilities; youth belong to Scheduled Caste, Scheduled Tribes, Minorities, neglected youths and Weaker Sections. Neglected youth would include youth at risk, youth in institutional care and orphanages, youth with disability, migrant youth.

3.0 Implementing Agency

3.1 National Service Scheme will be the implementing agency

4.0 Other stipulations

4.1 The participants would preferably of same age group for homogeneity

4.2 The Camp will be of 5 days duration for 100 Volunteers

4.3 The Training Camps at District will preferably be at College Campuses while Training Camps at State Headquarters will be at Kalinga Stadium Campus. The list of participating Colleges for the Training Camps will be decided while chalking out annual calendar.

4.4 The participants for the Camps at different Districts will be from the host District, while the Camps at State Headquarters will involve participants from different parts of the State

5.0 Procedure for chalking out annual calendar for Active Citizenship Programme

5.1 NSS regional Office at the start of the financial year would call for a meeting with knowledge partners & prepare module for the training camps as well as District-wise plan to cover the total project in coordination with State Liaison Officer Cell of NSS and Department of Sports &
YS. Representative of NYKS, NCC, Odisha, Youth Red Cross, St. John Ambulance, Civil Defense, Bharat Scout & Guides etc. would be invited for the consultation process for finalizing the annual calendar.

5.2 The topics for the training module would include RTI, Awareness on Adult Franchise, Health & Nutrition, HIV/AIDS, Right to Education, Blood Grouping and Blood Donation, Gender studies, Environment, Disaster Management, Self-Defence, Traffic/Driving Awareness, Menace of Drug Addiction, Various Govt. Schemes, Self Employment/ Skill Development, Youth & Sanitation, Leadership, Personality Development, Social Harmony & National Unity etc. The topics are indicative and the training module can be designed on other topics also by NSS Regional Office.

5.3 The Training Camps will be planned with atleast one Camp per District and a monthly Camp at State Headquarters. The number of Camps in a District and the composition of the training camps whether to be for boys or girls will be decided in the meeting for chalkout out annual calendar as mentioned at Para 6.1.

6.0 Pattern of Financial Assistance

6.1 The item-wise financial assistance will be provided as under. However the savings from one head can be utilized under another head to meet the local need subject to the conditions that the no. of participants and other terms of sanction remain unchanged. Maximum ceiling for Training Camp is Rs.3 lakhs.

7.0 Budget for Active Citizenship and Personality Development Training Camps

<table>
<thead>
<tr>
<th>Sl</th>
<th>Project component</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Boarding &amp; Lodging for 100 youths @ 200/- per day per head for 5 days (200 X 100 X 5)</td>
<td>Rs.1,00,000=00</td>
</tr>
<tr>
<td>2</td>
<td>Travel expenses for the participants by shortest and cheapest mode (subject to actual) max. upto @ Rs.250/- per head for 100 participants</td>
<td>Rs.25,000=00</td>
</tr>
<tr>
<td>3</td>
<td>Documentation/ Photography / Videography/ Hiring of Projector/ P.A. System</td>
<td>Rs.10,000=00</td>
</tr>
<tr>
<td>4</td>
<td>Remuneration for resource persons (500 X 15 sessions)</td>
<td>Rs. 7,500=00</td>
</tr>
<tr>
<td>5</td>
<td>Kit with training module @ Rs.300/- per participant for 100 participants</td>
<td>Rs. 30,000=00</td>
</tr>
<tr>
<td>6</td>
<td>Field Visit</td>
<td>Rs.15,000=00</td>
</tr>
<tr>
<td>7</td>
<td>Contingency including Insurance, organizational expenses, certificates etc.</td>
<td>Rs. 27,250=00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>Rs. 2,10,000=00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sl</th>
<th>Project component</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Travel expenses for the participants by shortest and cheapest mode (subject to actual) max. upto @ Rs.700/- per head for 100 participants</td>
<td>Rs.70,000=00</td>
</tr>
<tr>
<td>2</td>
<td>Other expenditures same as at Sl No.1,3,4,5,6,7</td>
<td>Rs.1,90,000=00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>Rs.2,60,000=00</td>
</tr>
</tbody>
</table>
8.0 Implementation of the Scheme

8.1 The National Service Scheme, Regional Center, Odisha would be the Nodal Department for the successful implementation of the scheme whereas the participants will be sponsored by NYKS, NSS, NCC, BSG, Educational Institutions, Universities/Deemed Universities/District Administration etc. 48 District Level Training Camps and 12 Training Camps at State Headquarters will be planned in a year involving 6000 participants. There will be 24 District Level Training Camps and 6 Training Camps at State Headquarters for Boys and similar equal number of Training Camps for Girls.

9.0 Administrative Cell at NSS Regional Office for the training programme

9.1 For managing the 60 Training Camps and coordinating the itineraries of the Training Camps, the NSS Regional Office will have a separate cell with one project coordinator, one data entry operator and one office attendant.

10.0 Budget for the Administrative Cell at NSS Regional Office

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Unit</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>One Programme Coordinator @ Rs. 15,000 for 12 months</td>
<td>Rs. 1,80,000=00</td>
</tr>
<tr>
<td>2.</td>
<td>One DEO @ Rs. 7000 for 12 months</td>
<td>Rs.84,000=00</td>
</tr>
<tr>
<td>3.</td>
<td>One Office Attendant @ Rs. 5000 for 12 months</td>
<td>Rs.60,000=00</td>
</tr>
<tr>
<td>5.</td>
<td>Contingencies as photocopy, postage stamps, office consumables etc. @ Rs.20,000 per month</td>
<td>Rs.2,40,000=00</td>
</tr>
<tr>
<td>6.</td>
<td>TA/DA of NSS Officials including those of Programme Officers</td>
<td>Rs.2,01,000=00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>Rs.7,65,000=00</td>
</tr>
</tbody>
</table>

11.0 Release of fund

11.1 Funds will be placed in favour of National Service Scheme, Regional Office, Bhubaneswar. The Funds will be released in three installments for 20 Training Camps (16 District Level Camps + 3 Camps at State Headquarters) each.

12.0 Submission of Report, Accounts and U/Cs

12.1 The implementing agency has to submit report, accounts and U/C in respect of funds utilized to the Department within one month of completion of each training camp.

13.0 Monitoring & Evaluation

13.1 The Department of Sports & Youth Services monitor, evaluate and review the programme for further improvement. NSS Cell, Higher Education Department may also monitor the implementation of the Scheme as large number of student Volunteers from different Colleges and Universities are involved in the Scheme

13.2 There shall be provision of funds to the tune of Rs. 5,000/- to Rs.10,000/- for monitoring and evaluation of each training camp.
14.0 Revision of the Scheme guidelines & cost norm

14.1 Any provision under the scheme guidelines including the cost norm may be modified/relaxed with the approval of the Secretary, Sports & Youth Services. The decision of the State Government with regard modification/relaxation of any provision of the scheme shall be final and binding on the Project Implementing Agency.

B - SCHEME FOR NATIONAL INTEGRATION CAMPS

1. Objective

Organization of short-term residential camps of the adolescents and youth with a view to instill the spirit of national integration, through various camp activities.

2. Eligibility Criteria

2.1 Student & Non-Student Youth within the age group of 13 to 35 years particularly recommended by NYKS, NSS, NCC, BSG, Educational Institutions, Universities/Deemed Universities/District Administration and Youth sponsored by other State Governments.

Preference will be given to the youth with special abilities; youth belong to Scheduled Caste, Scheduled Tribes, Minorities, neglected youths and Weaker Sections. Neglected youth would include youth at risk, youth in institutional care and orphanages, youth with disability, migrant youth.

2.3 Minimum 33% of the total strength of the participants will be women.

3. Other Stipulations

3.1 In each camp, at least 25% of the participants would have to be drawn from a minimum number of three states representing some linguistic and cultural diversity.

3.2 In case of State level participants, 25% of participants should be drawn from KBK and Naxalite affected districts.

3.3 For each camp, there should be a theme identified – which shall be specially stressed upon along with promotion of national integration. These themes may cover topics like "Education", "Health", "Environment" etc.

The selection of Resource Persons should be related to the theme. The selection of Resource Persons shall be related to the theme. The resource persons shall be drawn from amongst Eminent Educationists from universities, Colleges and Research Institutes/Social/ Cultural/ Community Development Activists/Scientists/ Environmentalists/ Spiritual leaders promoting Secularism/ Writer/ Poets/ Sports persons/ Subject Matter Specialists or any other persons of eminence. For selection of Resource Person for the Camps, NSS to prepare a database of district wise resource persons with support of NSS State Cell of Higher Education Department.

3.5 The duration of the camp will be 7 days.
Number of participants should not be less than 150; However, it may vary at the discretion of the sanctioning authority. This would include two conducting officials one male and one female for every group of 50 participants from the sponsoring organization/State.

3.7 National Service Volunteers of NYKS should be associated with the conduct of every camp.

4. Implementing Agency

The following organizations are eligible to conduct the programmes under this scheme apart from Department of Sports & Youth Services :-
(a) Nehru Yuva Kendra Sangathan ;
(b) National Service Scheme ;
(c) Bharat Scouts & Guides;
(d) Youth Red Cross, IRC, Odisha State Branch
(e) NCC
(f) Universities including deemed Universities;
(g) Educational Institutions including Polytechnics and other Volunteer based organizations as St. John Ambulance and Civil Defense

5.0 Procedure for chalk ing out annual calendar for NI Camps

A committee under the chairmanship of Director, Sports & YS with ZD, NYKS, Youth Officer, NSS, Dy.DG, NCC, Odisha, representatives of Youth Red Cross, St. John Ambulance, Civil Defense, Bharat Scout & Guides will chalk out the annual calendar of NI Camps at the start of financial year. The Committee will decide on the agencies to be associated for the programme and other modalities. The Committee will recommend and decide for sanction of programmes to the identified implementing agencies depending on the nature of the programme and capability and expertise of the organization in implementing the programme as per the available budget.

6.0 Suggested Activities for NI Camp

6.1 Enclosed at Annexure-A

7.0 Pattern of Financial Assistance

The financial assistance from the State Government under this scheme is catalytic funding and the implementing agency is free to mobilize from other collaborating agencies/organizations for conduct of the programme. The amount of assistance may vary depending on the number of participants and duration of the programme as per the programme component.

8.0 Budget for NI Camp

<table>
<thead>
<tr>
<th>SL</th>
<th>Project component</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Boarding &amp; Lodging for 150 youths @ 200/- per day per head for 7 days (200 X 150 X 7)</td>
<td>Rs. 2,10,000=00</td>
</tr>
</tbody>
</table>
2. a. Travel expenses for the participants of the host State by shortest and cheapest mode (subject to actual) max. upto @ Rs. 750/- per head for 113 participants
   b. Travel Expenses for the participants of outside State (subject to actual) max. upto @ Rs. 1,500/- for 37 participants
   c. Total

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Rs.84,750=00</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Subsistence Allowance @ Rs. 100/- for 24 hrs. or part thereof for journey period of 8 hrs. (150X Rs.100X 2Days)</td>
<td>Rs. 30,000=00</td>
</tr>
<tr>
<td>4</td>
<td>Cultural programme</td>
<td>Rs. 49,250=00</td>
</tr>
<tr>
<td>5</td>
<td>Sight Seeing – Rs.10,000 X 2 Buses</td>
<td>Rs. 20,000=00</td>
</tr>
<tr>
<td>6</td>
<td>Contingency including Insurance, Photography, Documentation, organizational expenses, expenditure on resource person etc. (@25% of the expenses as at Sl. No.1)</td>
<td>Rs. 52,500=00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>Rs. 5,00,000=00</td>
</tr>
</tbody>
</table>

9.0 Implementation of the Scheme

The Sports & Youth Services Department would be the Nodal Department for the successful implementation of the scheme whereas actual selection of participants shall be the responsibility of the implementing agency. 5 NI Camps covering 750 participants will be held in a year.

10.0 Sponsoring of Youth participants to NI Camps in other States

10.1 To & fro travel expenses to the participants from District Hqrs. to Bhubaneswar @Rs.750/- per head will be supported for Youth participants sponsored to NI Camps outside the State.

11.0 Release of fund

11.1 Funds will be placed in favour of organization in whose association the programme is intended to be conducted.

12.0 Submission of Report, Accounts and U/Cs

12.1 The implementing agency has to submit report, accounts and U/C in respect of funds utilized to the Department within one month of completion of the programme.

13.0 Monitoring & Evaluation

13.1 The Department of Sports & Youth Services monitor, evaluate and review the programme for further improvement.

13.2 There shall be provision of funds to the tune of Rs. 10,000/- to Rs.20,000/- for monitoring and evaluation of each programme.

14.0 Revision of the Scheme guidelines & cost norm

14.1 Any provision under the scheme guidelines including the cost norm may be modified/relaxed with the approval of the Secretary, Sports & Youth Services. The decision of the State Government
with regard modification/relaxation of any provision of the scheme shall be final and binding on
t. Project Implementing Agency.

C-INTER-STATE YOUTH EXCHANGE PROGRAMME

1. Objective

1.1 To Familiarize the participants with the environment, family life, social customs, etc. of the
people living in different parts of the country.

1.2 To understand the common historical and cultural heritage of the country, state and region as
symbolized in historical monuments, cultural forms and the way of life of the people.

1.3 To understand the problems being faced by the people of different regions.

1.4 To appreciate the vastness of the country, its varied customs and traditions and yet a basic
oneness which should engender among the participants a pride in being an Indian.

1.5 To inculcate amongst the youth a feeling of communal harmony

2. Eligibility Criteria

2.1 Student & Non-Student Youth within the age group of 13 to 35 years particularly
recommended by NYKS, NSS, NCC, BSG, Educational Institutions, Universities/Deemed
Universities/District Administration and Youth sponsored by other State Governments.

2.2 Preference will be given to the youth with special abilities; youth belong to Scheduled Caste,
Scheduled Tribes, Minorities, neglected youths and Weaker Sections. Neglected youth would
include youth at risk, youth in institutional care and orphanages, youth with disability, migrant
youth.

2.3 Minimum 33% of the total strength of the participants will be women.

3.0 Other Stipulations

3.1 The participants must have proficiency in extra-curricular and cultural activities

3.2 The team for Youth Exchange Programme is to be constituted in such a way so as to perform
cultural activities as a team as well as in solo format.

3.3 The duration of Inter-State Youth Exchange Programme for any group would ordinarily not
exceed two weeks including the time taken on travel. However, this may vary subject to the
approval of the sanctioning authority on merit.

3.4 Number of participants should not normally be less than 20 and should not normally exceed 40.
It would include two escort officers, one male & one female from the sponsoring organization.

However, on the merit of the proposal variation may be allowed.

3.5 The groups of visitors on return would disseminate the benefits of their experience to the
Department of Sports & Youth Services.

4.0 Formation of Groups and activities

4.1 The groups should be reasonably representative i.e. they should comprise young men and young women, students and non-students; should preferably include persons of different communities, particularly minorities and those belonging to the Scheduled Castes and Scheduled Tribes.

4.2 These groups while travelling to the place of visit could stop, en-route, where conveniently possible, to visit places of interest relating to development and those of historical and cultural heritage.

4.3 The groups on reaching the places of visit should undertake a variety of programmes which may include:

- Cultural programmes
- Seminars, discussions and informal meetings. Joint participation of visitors and hosts in social developmental projects.
- Taking up community work
- Participation in regional festivals.
- Visit to places of historical importance and scenic beauty as well as to the sites of important developmental projects.
- Participate in relief and rehabilitation activities
- Attachment with host families

5.0 Implementing Agency

5.1 The following organizations are eligible to conduct the programmes under this scheme apart from Department of Sports & Youth Services :-

(a) Nehru Yuva Kendra Sangathan;
(b) National Service Scheme;
(c) Bharat Scouts & Guides;
(d) Youth Red Cross, IRCS, Odisha State Branch
(e) NCC;
(f) Universities including deemed Universities;
(g) Educational Institutions including Polytechnics and
(h) other Volunteer based organizations as St. John Ambulance and Civil Defense

6.0 Procedure for chalking out annual calendar for ISYEP

A committee under the chairmanship of Director, Sports & YS with ZD, NYKS, Youth Officer, NSS, Dy.DG, NCC, Odisha, representatives of Youth Red Cross, St. John Ambulance, Civil Defense, Bharat Scout & Guides will chalk out the annual calendar of NI Camps at the start of financial year. The Committee will decide on the agencies to be associated for the programme and other modalities. The Committee will recommend and decide for sanction of programmes to the identified implementing as per the available budget.
7.0 Pattern of Financial Assistance

7.1 The item-wise financial assistance will be provided as under. However the savings from one head can be utilized under another head to meet the local need subject to the conditions that the no of participants and other terms of sanction remain unchanged. Maximum ceiling for ISYEP is Rs.3 lakhs.

8.0 Budget for Inter-State Youth Exchange Programme for Teams to other States :

<table>
<thead>
<tr>
<th>Sl</th>
<th>Project component</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>To &amp; fro travel expenses to the participants from District Hqrs. to Bhubaneswar @Rs.700/- per head (Rs. 700X40)</td>
<td>Rs. 28,000=00</td>
</tr>
<tr>
<td>2</td>
<td>To &amp; fro expenses to participants from Bhubaneswar to destination @ Rs.1,500/- per head (Rs. 100 X40)</td>
<td>Rs. 60,000=00</td>
</tr>
<tr>
<td>3</td>
<td>DA to participants @ Rs.2,00/- per head for 40 person for 14 days (Rs.200X14 daysX40)</td>
<td>Rs. 1,12,000=00</td>
</tr>
<tr>
<td>4</td>
<td>Conveyance/Transportation Charges for the contingent during the programme including sight-seeing</td>
<td>Rs. 40,000=00</td>
</tr>
<tr>
<td>5</td>
<td>Contingency including Insurance, Photography, Documentation, organizational expenses</td>
<td>Rs. 40,000=00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>Rs. 2,80,000=00</td>
</tr>
</tbody>
</table>

9.0 Implementation of the Scheme

9.1 The Sports & Youth Services Department would be the Nodal Department for the successful implementation of the scheme whereas the participants will be sponsored by NYKS, NSS, NCC, BSG, Educational Institutions, Universities/Deemed Universities/District Administration and Youth sponsored by other State Governments. 10 Inter-State Youth Exchange Programme involving 400 participants will be planned in a year.

10.0 Hosting of Inter State Youth Exchange Programme

10.1 In return of the ISYEP to the visiting State, team from the visiting State may be invited for Youth Exchange Programme to our State Odisha. ISYEP will also be organized on request from other States.

11.0 Financial Support for hosting Inter State Youth Exchange Programme :

11.1 The visiting State usually bears the cost of the visiting team. However Department of Sports & Youth Services will extend support in shape of accommodation of youth delegation, chalking out of programme in consultation with the visiting State and other support required during programme. A lumpsum provision of Rs.50,000/- for each such programme will be provided.

12.0 Release of fund

12.1 Funds will be placed in favour of organization in whose association the programe is intended to be conducted.

13.0 Submission of Report, Accounts and U/Cs

13.1 The implementing agency has to submit report, accounts and U/C in respect of funds utilized to
the Department within one month of completion of the programme.

14.0 Monitoring & Evaluation

14.1 The Department of Sports & Youth Services monitor, evaluate and review the programme for further improvement.

14.2 There shall be provision of funds to the tune of Rs. 10,000/- to Rs.20,000/- for monitoring and evaluation of each programme.

15.0 Revision of the Scheme guidelines & cost norm

15.1 Any provision under the scheme guidelines including the cost norm may be modified/ relaxed with the approval of the Secretary, Sports & Youth Services. The decision of the State Government with regard modification/relaxation of any provision of the scheme shall be final and binding on the Project Implementing Agency.